

Regular Board Meeting
Minutes for January 25, 2021
1929 W. Arrowood Road, Charlotte NC 28217
Attending Board Members: D. Goldfarb, M. McCarthy, S. Walker, M. Ingram, C. Vann,
B. Butler, J. Cole, J. Young
School Representatives: S. Goad, A. Hamp. E. Blackson
Minutes Prepared by J. Whisnant

I. CALL TO ORDER - ESTABLISH QUORUM

- A. The meeting was called to order at 5:04 pm by Board President S. Walker. It was established a Quorum was present.
- B. Next meeting: **BOARD RETREAT Saturday, February 20, 2020, 9 AM to 2 PM. Attendance mandatory and it will be held virtually.**
- C. Mission Statement read by S. Walker – Through classical education’s rigor, Unity Classical Charter School will develop intellectually, morally and physically excellent citizens who embrace learning and the desire to serve.
- D. Adoption of Agenda; M. McCarthy motioned to adopt the agenda. C. Vann seconded. Motion carried.
- E. Adoption of minutes from November; M. McCarthy motioned to adopt the minutes. C. Vann seconded. Motion carried.

II. REPORTS/ACTION ITEMS

- A. **Covid Attendance Guidelines-** Review policy and procedures for deviance from board approved attendance policy
 - 1. S. Walker spoke on decision to return to remote learning upon return from Winter Break as opposed to the Board approved decision to return to hybrid learning. S. Walker stated that any changes from our normal attendance policy would be a board decision. She advised the board that they need to be prepared to meet quickly as a board and make these decisions. S. Goad confirmed we are currently in remote learning until Feb. 3, 2021 in accordance with the Mecklenburg County health guidelines. S. Walker stated that in the future, this requires a decision from the board. Discussion followed on difference between student and teacher/staff clusters and cases, temperature taking protocol, masking and social distancing.
 - 2. S. Goad expressed concern that we lack staffing to cover classrooms if teachers were to get sick. S. Walker stated that with the precautions Unity has put in place, she believed that closing the school to hybrid learning or closing classrooms is doing a disservice to our students. Discussion on remote versus hybrid learning and staffing followed. S. Goad stated that based on a parent survey there had been a shift in the percentage of families seeking remote learning vs. hybrid learning.

3. D Goldfarb stated that Mecklenburg County directive expires on Feb. 2. He questioned if decision on opening would be made tonight or at a meeting next week. S. Goad and A. Hamp shared the metrics from both NC and Mecklenburg County as well as the parent survey and teacher survey data. Discussion followed on decision to reopen Feb. 3rd versus Feb. 17th.
4. D. Goldfarb asked if there was a structure or rubric in place on what is required to stay open based on our limited staffing. Questions and discussion followed.
5. D. Goldfarb made a motion to meet with S. Goad on developing a rubric measure specific to our staffing and student population and bring it back to the board for a second meeting to make the decision on reopening. Discussion on the need for this followed.
6. S. Walker stated that the Board would table this decision and meet again once the metric is developed. She went on to say that as it stands right now the school would be opening on the 3rd as the school designated, unless there is a compelling reason against this. Decision was tabled.

B. Treasurer Report - D. Goldfarb

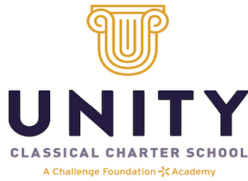
1. D. Goldfarb stated that we are on target. S. Walker stated that we should be receiving funds from NCDPI. Discussion followed. S. Goad and A. Hamp have been looking for any funding we may be eligible for.

C. Facilities Update - D. Goldfarb

1. Discuss direction and progress on building.
D. Goldfarb states the building progress is on schedule. Discussion followed. If we don't get site approval permit we don't get building permit so we don't want the site permit to get delayed.
2. Discuss FF&E direction and progress
S. Walker stated that we don't have a design plan yet so we are not yet to talking about furniture and fixtures.

D. Marketing Update – Discuss the creation of a new staff position for a dedicated marketing specialist. Selected individual would be responsible for marketing and aiding recruitment and would report directly to the Head of School. Discuss performance of current marketing service. Recommend bi-monthly meetings

1. S. Walker expressed that we are not where we need to be regarding numbers. M. McCarthy suggested hiring an individual to be in charge of recruitment. Discussion followed. M. Ingram emphasized that it was critical that this be a full-time position. M. McCarthy made a motion to



hire a full-time marketing/recruitment person. J. Cole seconded. The motion passed.

III. HEAD OF SCHOOL REPORT

1. Winter testing is Feb. 8th and 9th. Feb. 10th and 17th will be make up days
2. S. Goad stated that they were working with different companies for furniture, with a goal to order by April. Discussion followed on availability of gently used furniture.
3. Intent to return letters have gone out to families and are just now being turned in. Lottery has opened. S. Goad shared current enrollment numbers with the Board.
4. Attendance is still a problem with a handful of families. Behaviorist is going to start calling these families.

IV. ADJOURN

S. Walker motioned to adjourn the meeting. M.Ingram seconded. The meeting was adjourned at 6:41 pm.